

NADER MOHAMMED HANBAZAZA, (EMPA)

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Education

- **2016** Master in Executive Public Administration GPA: 4.88, Faculty of Economics and Administration KAU, Jeddah.
- **2004** B.S. in Commerce, Accounting Dept. , Helwan University. Cairo, Egypt.
- **2020** Diploma of Diplomatic and Political Relations and Disputes of an International Nature - International Arbitration Tribunal. Cairo, Egypt.

MEMNERSHIP

- Consultant at International Arbitration Commission - Membership Number :T245941

Achievements

- Established an Expert house for college of architecture and planning KAU.
- Prepared financial studies for many projects that raised income to KAU.
- Freelancer from ministry of human resources and social developments #86c70b37 achieved these projects:
 - Business model and business plane to establish an engineer company owned by KAU.
 - Governance policy for Institute of Architectural Crafts for Training.
 - Work charter for architecture and planning expert house.
 - Governance policy for Build Expo Company.
 - Internal Audit Procedures for Wadi Jeddah Company and subsidiaries.
<https://www.wadi-jeddah.com.sa/reports/>
 - Governance policy for Wadi Jeddah Company. <https://www.wadi-jeddah.com.sa/reports/>
 - Code of ethics and business behavior for Institute of Architectural Crafts for Training.
 - Established dashboard for monitoring projects.

Training program

- November 2021 "Financial planning" – Grader: Excellent, institute of public administration.
- June 2021 "Administrative investigation" – institute of public administration.
- May 2021 "Budget management" - institute of public administration.
- May 2021 "internal control system" - institute of public administration.
- April 2021 "preparing and drafting contracts" - institute of public administration.
- April 2021 "added value tax" - institute of public administration.

- April 2021 “The skill of dealing with supervisors” - institute of public administration.
- March 2021 “internal audit in government agencies “institute of public administration.
- March 2021 “analyze and solve budget problems” institute of public administration.
- June 2020 “Arbitration program in disputes of an international character” from the Training, Research and Studies Center – Arab league Cairo.
- Jan 2020 “Saudi accountants forum”
- March 2018 “workshop in Audit Execution & Reporting” Riyadh.
- April 2017” international audit forum– Makkah region” Jeddah.
- 2016 “PMP” course, Jeddah, KSA.
- Nov 2014 “Governmental accounting” Institute of Public Administration, Abha
- Jan 2014 National center for assessment in higher education Jeddah
- STEP test score 77, TOEFL Score 480
- June 2012 “Strengthen managers and leaders program” KAU
- October 2011 “Enterprise Recourse Planning Systems program” KAU
- October 2005 TOEFL test score 490 Cairo University. Cairo, Egypt.
- January 2004 “Lowe, intermediate & advanced Excel”, New Horizon Center Cairo, Egypt.
- Spring – summer 2004 “Modern accounting certification (MAC)” American University- ca .Cairo, Egypt.

Experience

APRIL 2023 – PRESENT “Head of Business Development”

- Looking for and Studying investment opportunities availability and feasibility.
- Developing partnerships with architecture and planning college and stakeholders.
- Evaluating projects.
- Make projects plans.
- Leading projects dashboard.

SEP 2020 – PRESENT “finance manager of architecture and planning expert house – KAU”

- Preparing the Technical and Financial Studies for Expert House Projects.
- Review and Approving Expenses.
- Teamwork member who response to projects Technical Studies.
- Projects financial management.

1 Aug 2016 – Sep 2020 loan from KAU to Wadi Jeddah Company - Head of activities and performance internal audit

- Prepared the Manual of Internal Audit Procedures.
- Prepared a list of the company's code of ethics and business behavior.
- Prepared of corporate governance guide.
- Implementing internal audit programs in all stages.
- Preparing internal audit management plans.
- Ensuring the implementation of corporate governance principles.
- Risk analysis.

- Financial statements analysis.

From 5 Feb 2011 - 31 July 2016 vice Presidency for Business & Knowledge Creativity.

- Accountant and acting Business Development unit manager.
- Studying investment opportunities availability and feasibility.
- Developing partnerships with vice presidency's partners.
- Follow-up projects supervised by the vice president.
- Evaluating projects.
- Effective monthly reports to the vice president for business and knowledge creativity about what has been accomplished.
- Follow up all sectors activities and report its effects to the vice president according to his Instructions.
- Analyze financial statements (Financial statements of the Fund of Higher Education, companies which powered by KAU...)
- Follow-up files of joint investment projects between KAU and other foreign organizations.
- Preparing the minutes of the boards of directors.

From November 09 – February 2011 Wasfa Global Co. LTD. Senior Accountant

- Responsible for Tracking expenses and revenues.
- Review all branches daily revenues & expenses and analyze it.
- Preparing financial statements and analyze it.
- Looking for the best insurance deal for goods, cars and healthcare, and be the common person for all transactions.
- Share in preparing business study for Wasfa Global company

Jan 2007- Oct 2009 Saudi Arabian Drug Store Co. LTD Accountant

- Responsible for Tracking expenses and revenues.
- Share in store and branches Quarterly stocktaking.
- Revision all branches daily revenues & expenses and analyze it.
- Make a debit notes for other companies.
- Share in preparing financial statements.
- Responsible for fixed assets and calculate the depreciation.
- Make the adjusting entries needed.

Skills

Computer Skills:

- Excellent knowledge of Ms Windows.
- Excellent knowledge of Word, Excel, Power Point, Internet.

Language Skills:

- Native language: Arabic.

- Excellent command of both written and spoken English.

Personal Skills:

- Internal audit, Accounting.
- Risk analysis.
- Critical thinking.
- Financial analysis.
- Writing and preparing Manuals specially the manuals of Internal Audit Procedures, and governance.
- Supervising and leading teams.
- Managing and ordaining time.
- Problems analysis and solving skill.
- Presentation.
- Insight and discernment