

Course Title	ENGLISH CODE/NO	ARABIC CODE/NO	CREDIT UNITS			
			Th.	Pr.	Tr.	TCU
Health Services Administration	HHSM 302	HHSM 302	2	1	-	3
<b>Prerequisites</b>						
The course is offered at [ <input type="checkbox"/> ] 1 <sup>st</sup> semester [ <input type="checkbox"/> ] 2 <sup>nd</sup> semester [ <input type="checkbox"/> ] summer			The course is [ <input type="checkbox"/> ] required [ <input type="checkbox"/> ] elective			
<b>Course Description:</b> It's a description for concepts, health service administrative theories and skills necessary for their application. They organize service activities in health organizations. The application stresses adopting these concepts of theories and skills to run and frame the health organizations.						
<b>Course Objectives:</b> <ul style="list-style-type: none"> <li>• Making students aware of administrative function of healthcare services. Concepts of administrative methods adopted in health sector.</li> <li>• Enabling students to understand health environment and its effect on health utilities performance.</li> <li>• Exploring healthcare service administration in the Kingdom of Saudi Arabia.</li> </ul>						
<b>Scientific Contents:</b> <ul style="list-style-type: none"> <li>• Applying administration's concepts and theories in health organizations.</li> <li>• Administration operation in health organization.</li> <li>• Communication.</li> <li>• Decision Making.</li> <li>• Leadership and its role in health organization.</li> <li>• Health work organization.</li> <li>• Health work systems.</li> <li>• Performance in health organization.</li> </ul>						
<b>Course Outcomes</b> By the end of this course, students should be able to: <ul style="list-style-type: none"> <li>• Knowing the administration concepts theories and methods adopted in health sector.</li> <li>• Adopting the scientific research skills in preparing reports.</li> <li>• Understand commitments and responsibility of work in health sector.</li> <li>• Ability to handle the analytical techniques and their application in health sector.</li> </ul>						
<b>Assessment Methods:</b> <ul style="list-style-type: none"> <li>• Test</li> <li>• Participation</li> <li>• Applied cases</li> <li>• Field visits.</li> </ul>						
<b>Text Book:</b> Anthony Kovner and Duncan Neuhauser .Health Services Management, Readings, Cases, and Commentary. AUPHA Publishers. Eight Edition 2001						
<b>Supplementary References:</b> Health Care Administration, Fourth Edition: Planning, Implementing, and Managing Organized Delivery Systems by Lawrence Wolper May 25, 2004) Jones and Bartlett Publishers.						

**Time Table for Distributing Theoretical Course Contents**

<b>Week</b>	<b>Subject</b>	<b>Remarks</b>
1	Applying administration's concepts and theories in health organizations	
2	Applying administration's concepts and theories in health organizations	
3	Administration operation in health organization	
4	Administration operation in health organization	
5	Communication	
6	Decision Making	
7	Decision Making	
8	Leadership and its role in health organization	
9	Leadership and its role in health organization	
10	Leadership and its role in health organization	
11	Health work organization and its departments	
12	Health work organization and its departments	
13	Health work systems	
14	Health work systems	
15	Performance in health organization	
<b>Final Exam</b>		