

Workshops
English Language Composition & Communication Workshops
for Industrial Engineering Department
Organized by Academic Language Support Unit
Faculty of Engineering, King Abdulaziz University

Workshop/Short Course	Schedule
Technical English Composition Skills Workshop	
Facilitator: Dr. M. Qaiser Khan At the end of this workshop	
Objective 1: Students will be able to structure paragraphs & use linking words, punctuation and the passive voice in scientific text	Monday September 22 From 1:00 – 2:30 pm
Objective 2: Students will be able to collect information from scientific texts using sub skills like scanning and skimming,	
General Communication Skills	
Workshop I. Title: Effective Cover Letter & CV Facilitator: Dr. Muhammad Qaiser Khan Effective Cover Letter and CV	Part I Monday October 20 From 12:45 – 2:30 pm Part II Monday October 27 From 12:45 – 2:30 pm
Workshop II. Title: Effective Presentations Facilitators: Dr. Salameh Mehmood & Dr. Safdar Muhammad	Part I Monday November 3 From 12:45 – 2:30 pm Part II Monday November 10 From 12:45 – 2:30 pm
Workshop III. Title: Research Proposal Development Facilitator: Dr. Mamoon Alraj	Monday November 17 From 12:45 – 2:30 pm
Workshop IV. Title: Referencing Styles Facilitator: Dr. Salah Zogheib	Monday November 24 From 12:45 – 2:30 pm